

Computer Accounting using Tally 9.ERP

Session 1: Introduction

1. What is Tally
2. What is Transaction
3. Types of Accounts
4. Types of Groups
5. Classification & Definition of accounts

Session 2: Working with the Balance Sheet

1. Balance Sheet type of Vouchers & Clarifications
2. Journal Creation
3. Journal Entry Clarifications, Voucher Entry
4. Shortcut Keys
5. Mode of Accounting: Day Book, Cash Book, Ledger Book, Book Reconciliation
6. Ledgers, Groups, Trial Balance
7. Inventory Control System
8. Cost Centre Processing, Voucher Classes
9. Interest Calculation
10. TDS, VAT, Service Tax
11. Payroll System

Session 3: Related Projects

1. Project 1: With Accounts only System
2. Project 2: (With Accounts only System) Inventory System cost centre
3. Project 3: (With Accounts only System) VAT Application & Purchase, Sale
4. Project 4: (With VAT Application & Purchase, Sale) CST Application
5. Project 5: (With CST & VAT Application) TDS Application
6. Project 6: (With TDS Application)
7. Project 7: (With VAT,CSD & TDS Application) Discounts, Rate Chart Generation
8. Project 8: (With VAT, CSD & TDS Application with Discount & Rate chart
9. Project 9: (With All Application) Report Generations & Doubt Clearance
10. Project 10: (With Accounts And Inventory System)